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January 21, 2022

Dear Prospective Contractors and Interested Parties:

ADDENDUM NUMBER TWO TO REQUEST FOR STATEMENT OF QUALIFICATIONS NUMBER CMS #21-0011 TEMPORARY SHELTER CARE FACILITY CONTRACT

Addendum Number Two is issued by the County of Los Angeles Department of Children and Family Services (DCFS) to prospective contractors of the Temporary Shelter Care Facility (TSCF) Request for Statement of Qualification (RFSQ) Number CMS #21-0011. Addendum Number Two amends sections of the RFSQ as provided below. Changes only apply to the referenced sections that are amended or deleted. All other sections remain unchanged.

A prospective contractor's failure to incorporate the requirements of this Addendum Number Two may result in their Statement of Qualification (SOQ) not being considered, as determined at the sole discretion of the County. Changes to wording in RFSQ sections in this Addendum Number One include both deletions and additions. Deletions are indicated by strikethrough (~~strikethrough~~) and additions are underlined (underlined).

The following changes are being made to the Solicitation:

TSCF RFSQ, Section 2.0, General Information, Subsection 2.40 COVID-19 Vaccinations of County Contractor Personnel is added to read as follows:

2.40 COVID-19 Vaccinations of County Contractor Personnel

Bidders are advised that it must comply with Chapter 2.212 (COVID-19 Vaccinations of County Contractor Personnel) of County Code Title 2 - Administration, Division 4 as a condition of performing work under any awarded contract resulting from this solicitation. Prospective Contractors are advised to review the requirements of Chapter 2.212 (COVID-19 Vaccinations of County Contractor Personnel) and the sample contract requirements prior to submitting an SOQ for this solicitation. A completed Exhibit G (COVID-19 Vaccination Certification of Compliance) is a required part of any agreement with the County.

"To Enrich Lives Through Effective and Caring Service"

TSCF RFSQ, Section 3.0, Instructions to Prospective Contractors, Subsection 3.3 RFSQ Timetable is amended to read as follows:

3.3 RFSQ Timetable

RFSQ Release and Initial SOQ Submission Review Period are as follows:

➤ Release of RFSQ	06/14/2021
➤ Re-Opening of RFSQ	<u>02/14/2022</u>
➤ Request for a Solicitation Requirements Review Due	06/28/2021 <u>02/28/2022</u>
➤ Prospective Contractors' Conference	07/01/2021 <u>03/03/2022</u>
➤ Written Questions Due	07/06/2021 <u>03/07/2022</u>
➤ Questions and Answers Released	08/02/2021 <u>03/28/2022</u>

SOQ submission period opens at

➤ SOQ Due Date (postmarked date)	09/01/2021 <u>04/29/2022</u>
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TSCF RFSQ, Section 3.0, Instructions to Prospective Contractors, Subsection 3.4 Solicitation Requirements Review is amended to read as follows:

3.4 Solicitation Requirements Review

Any person or entity may seek a Solicitation Requirements Review by submitting Appendix E: Transmittal Form to Request a Solicitation Requirements Review to the Department conducting the solicitation as described in this Section. A request for a Solicitation Requirements Review may be denied, in the COUNTY's sole discretion, if the request does not satisfy all of the following criteria:

- The request for a Solicitation Requirements Review received by the COUNTY by ~~06/28/2021~~ 02/28/2022;
- The Request for a Solicitation Review includes documentation, which demonstrates the underlying ability of the person or entity to submit a SOQ;
- The Request for a Solicitation Requirements Review itemizes in appropriate detail, each matter contested and factual reasons for the requested review; and
- The Request for a Solicitation Requirements Review asserts that either:
 - Application of the minimum requirements, review criteria, and/or business requirements unfairly disadvantage the prospective Contractor; or,
 - Due to unclear instructions, the process may result in the COUNTY not receiving the best possible responses from prospective Contractors.

The Request for Solicitation Requirements Review shall be completed and the COUNTY's determination shall be provided to the Prospective Contractor, in writing, within a reasonable time prior to the SOQ due date.

All Requests for Solicitation Requirements Review should be submitted to:

TSCFRFSQ@dcfs.lacounty.gov

TSCF RFSQ, Section 3.0, Instructions to Prospective Contractors, Subsection 3.6 Prospective Contractors' Conference is amended to read as follows:

3.6 Prospective Contractors' Conference

A Prospective Contractors' Conference will be held via a conference call to discuss the RFSQ. The conference call is optional for Prospective Contractors; however, participation is highly recommended. It is also recommended that Prospective Contractors have a copy of the RFSQ available during the conference call for reference. County staff will respond to questions from Prospective Contractors. The conference call is scheduled as follows:

Date: ~~July 1, 2021 (07/01/2021)~~ March 3, 2022 (03/03/2022)

Time: 10 AM PST

Conference Call Number: 888-204-5987

Access Number: 4045035

TSCF RFSQ, Section 3.0, Instructions to Prospective Contractors, Subsection 3.8 SOQ Submission, Sub-subsection 3.8.6 is amended to read as follows:

3.8.6 Please refer to Sub-section 3.3, RFSQ Timetable, Paragraph 3.3.1 for information regarding subsequent submission periods.

SOQ submissions must be postmarked by ~~September 1, 2021 (09/01/2021)~~
April 29, 2022 (04/29/2022).

TSCF RFSQ, Section 3.0, Instructions to Prospective Contractors, Subsection 3.10 SOQ Submission is amended to read as follows:

3.10 SOQ Withdrawals

The Prospective Contractor may withdraw its SOQ at any time prior to the SOQ Due Date ~~(09/01/2021)~~ 04/29/2022. Upon written request from the authorized signatory for the Prospective Contractor. The written request shall be submitted to: TSCFRFSQ@dcfs.lacounty.gov.

Except as provided by addendum, all other terms and conditions of the RFSQ remain unchanged.

If you have any questions regarding this Addendum Two, please submit the questions by email to TSCFRFSQ@dcfs.lacounty.gov.

Sincerely,

Eddie Ota

Eddie Ota, Section Manager
Contracts Administration Division